

Special Occasion Speech Self-Assessment

Your task is to review your special-occasion speech and to reach a full, objective assessment of its major strengths and weaknesses. Write a thoughtful, objective evaluation of the speech in full-sentence and paragraph form with an introduction and a conclusion.

Be specific and concrete in your comments. Note in particular the areas in which you believe you did especially well and those areas in which you want to make special improvement in the next speech. Explain why you had difficulty with certain aspects of this speech, and indicate the specific steps you plan to take to improve your next presentation.

Use the following questions to guide your self-assessment, though you do not need to answer each question individually in your paper. Be specific and concrete in your comments.

Topic

Was the topic appropriate for the occasion?

Was the topic appropriate for the audience?

Did you deal with the topic creatively?

Organization

Did your introduction gain the attention and interest of the audience?

Were the main ideas of the speech easy to follow?

Did you use connectives effectively?

Did you conclude the speech in a memorable fashion?

Language

Was your language clear and concrete?

Was your language vivid and colorful?

Was your language appropriate to the topic, audience, and occasion?

Delivery

Did you begin and end your speech without rushing?

Did you use pauses, rate, pitch, and vocal variety effectively in delivering the speech?

Did your physical action add to or detract from the speech?

Did you maintain strong eye contact throughout the speech?

Overall Assessment

What were you most pleased with in the speech? What were you least pleased with?

If you had an opportunity to deliver this speech again next week, what changes would you make? Be specific.